**Merrill Foundation, Inc.**

**1101 North Mill Street**

**Merrill, WI 54452**

**Request for Funding Application**

**Renea.Frederick@MerrillFoundationWI.org**

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| APPLICANT INFORMATION |
| Name of Organization: |  |
| Contact Person’s Name: |  |
| Mailing Address: |  |
| Contact Person’s e-mail address: |  |
| Contact Person’s Daytime Phone Number: |  |
| Please check one of the following to indicate your type of organization and note the instructions: | [ ]  Nonprofit. Must include copy of tax determination letter with request.[ ]  Not-for-profit, without a Federal Tax Determination letter. Maximum donation $1,000. |
| Describe the project you are requesting funding for: |  |
| Amount of Funding Requested: |  |
| Date Funds Will Be Needed: |  |
| Is this an ongoing project, or is this a one-time funding project? |  |
| How does your project/request for funding impact the Merrill community? |  |
| BUDGET INFORMATION: |
| In spreadsheet form, submit a viable and cost-effective budget which indicates what the total cost of the project is, other funds raised towards the project cost and balance needed for the project to come to fruition. |  |

The Foundation does not make donations to individuals. Organizations and groups may receive funding once per calendar year. If you are selected for funding, you will receive notification following the Board meeting. You will be contacted when disbursements are made.

The Merrill Foundation requires that all grant recipients acknowledge the Merrill Foundation for the funding they receive. You ***must*** include the following statement in all materials (programs, newsletters, letters to the editor, etc.) related to this project: ***“Support for this project was provided through the Merrill Foundation, Inc.”***

Weask that you document your project through photographs. Please provide us with digital photos (email to **info@MerrillFoundationWI.org**). All photos submitted will become the property of the Merrill Foundation, Inc. for possible inclusion in publicity pieces. We ask that you acquire any necessary permission for use of the photos.

We require that all grant recipients submit a follow-up report electronically within 30 days of completion of the project to (**info@MerrillFoundationWI.org**). This report should include copies of any press releases, media coverage, letters to the editor, articles in your newsletter, or photos taken to document the project.

Please be sure to return this form and all required documents. Thank you for your application.

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| Application Received On: |  |
| Application Received By: |  |
| Application Presented to Board On: |  |
| Application Was Reviewed and Approved/Denied: |  |